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JAN 23 1956

MEMERARIUM FOR: Chief, Building Planning Staff

Office of Logistics

SUBJECT: Relocation of Headquarters Organizational Elements

1. The Director requested a report on the number of people that sould be transferred from the Washington area to a dispersed location. All Chiefs of the organizational units of the Office of the Deputy Director (Support) were contacted and their memorandums on the subject are attached.



- 5. The dispersal of these employees was only based on their organisation's ability to function at another location.
- 6. It is my opinion that the dispersal of some organizational elements and their employees would result in an inefficient organization. Personnel turnover, delays in transportation of paper and people, costs for increase in the latest transportation of paper and people, costs for expansion of the water, severage and telephone systems, warehouse,

would be extremely high. Small limison offices would also be required to serve the relocated organisations and the operating offices.

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7. It is requested that upon receipt of data from the other Deputy Directors you prepare an overall agency report addressed to the Director for my signature.

L. K. WHITE Deputy Director (Support)

## Attachments:

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Memo to Col. fr C/Hemt Staff dtd 16 Jan 56

re: Losstion of Management Staff

News to SA/DDS fr D/OL dtd 19 Jan 56 re: Possible Relocation of Office of Logistics Organisational

Elements

Memo to DD/S fr D/CO dtd 19 Jan 56 re: New CIA

Building

Memo to DD/S fr Comptroller dtd 19 Jan 56 re: Feasibility of Transferring the Office of the Commtroller or Amy Part or Unit Thereof to

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Mamo to SA/DDS fr D/Security dtd 17 Jan 56 re: Discussion of the Possibility of Moving Any Fortion of the Office of Security to

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Memo to Chairman, DD/S Building Committee fr Dep B/Training dtd 18 Jan 56 re: Possible Location of OTR Activities Outside the New Building Chart from Personnel

SA/DDS/RBJH:epr (23 Jan 56) Distribution:

Orig & 1 -Addressee

1 - DD/S Chrono

-1 - DD/S Subject

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1 - Mr. file

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